

**Minutes of the meeting with All Deans, Heads of the Departments, Director IQAC, Dean Academic Affairs, Dean Alumni, and OSD Satellite Campus of the University at Amethi Course Coordinators, DSW, Proctor, Registrar, Controller of Examination, Finance Officer and other Officers under the Chairmanship of Hon'ble Vice Chancellor held on 14.08.2019 at 04:30 p.m. in the Board Room of the University.**

The following attended the meeting:-

Sr. No.	Name	Designation
1.	Prof. N.M.P. Verma	Dean, SEC
2.	Prof. D.P. Singh	Professor/Director IQAC
3.	Prof. Rana Pratap Singh	Dean, Academic Affairs & HOD I/c Environment Science
4.	Prof. R.B. Ram	Dean SAST
5.	Prof. Victor Babu	Dean, Alumni & HOD, Dept. History & Registrar
6.	Prof. Shubini A. Saraf	Dean, SLSC, Head, Zoology & Biotechnology I/c & Dean SB&PS
7.	Prof. S.K. Dwivedi	Dean, SES
8.	Prof. Kaman Singh	Dean SPDS/HOD, Chemistry
9.	Prof. B.S. Bhadauriya	HOD, Mathematics
10.	Prof. Sunita Mishra	Dean, SHS
11.	Prof. Ripu Sudan Singh	Dean, SASSS
12.	Prof. Sanjay Kumar	HOD, Horticulture
13.	Prof. S.K. Dwivedi	Head, DCS
14.	Prof. R.A. Khan	Dean SIST
15.	Prof. Manish Kr. Verma	COE
16.	Prof. Priti Saxena	HOD, Human Rights
17.	Prof. Sangeeta Saxena	I/c IGB
18.	Prof. Naveen K. Arora	Head, DES
19.	Prof. Sanatan Nayak	Head, DE
20.	Prof. Shashi Kant Pandey	Head, Political Sc.
21.	Prof. Sartik Bagh	I/c CSIEP
22.	Prof. B.C. Yadav	Head, DP
23.	Prof. M.P. Singh	HOD I/c, Library Science.
24.	Prof. Sudarshan Verma	Dean SLS and Head Law
25.	Prof. Gopal Singh	Dean, SMC
26.	Prof. Govind Pandey	Head, DMCJ

27.	Prof. B.N. Dubey	HOD, Sociology
28.	Prof. Rajesh Kumar	Head, Microbiology
29.	Prof. Arbind K. Jha	Dean, School of Education
30.	Prof. Madhulika Dubey	HOD, Statistics
31.	Dr. Sarvesh Singh	Head, Hindi
32.	Dr. Rachna Gangwar	DPR
33.	Sh. A.K. Maurya	Dy. Registrar GAD
34.	Sh. Ashish Rastogi	Dy. Registrar & FO I/c

The following could not attend the meeting:-

1.	Prof. Kamal Jaiswal	OSD, Satellite Amethi
2.	Prof. Ram Chandra	Proctor
3.	Prof. M.S. Khan	Dean, SMS
4.	Prof. Devesh Kumar	Head, Physics
5.	Dr. U.V. Kiran	Head, HD&FS

At outset, the Chairman extended a warm welcome to all and appreciated the efforts of Deans, Heads and all faculty members for successful completion of the Admission process. He further directed that the University is to plan Ph.D. Entrance Test (December) 2019 and the Entrance Test for the next academic session well in advance. The preparations for the NAAC accreditation is also required to be done with active involvement of all concerned. In light of these perspective, the following aspects were discussed and resolutions were made:-

**1. Status of Admission:**

The admission schedule for the Academic Session 2019-20 is over and the University will not extend the date of admission any more. However, for declaration of admission in Department of Education in B.Ed. for EWS quota, NCTE clarification will be obtained by HOD, Education about maintenance of reservation policy. For admission in Pharmacy also the directions of Pharmacy Council of India should be accepted and if more seats are sanctioned by the Council, the admission may be done accordingly.

**1. Status of Classes including CBCS courses in the Departments.**

After a detailed discussion and deliberation, it has been resolved to regularize CBCS classes in all the Departments with an exception



in some courses like M.Pharma and LLB and where the guidelines of the regulatory agencies are binding for the department. The CBCS can be adopted in these courses after fulfilling the requirement of the regulatory academic bodies for these courses. The House unanimously appreciated efforts of the Vice-Chancellor for introducing the CBCS in the University.

## **2. Display of Attendance Sheet of the Students**

It has been appreciated that most of the Departments are displaying Attendance Sheet of the Students on the Notice Board of the Department. It is resolved that all the departments will maintain attendance record of the Students in all classes and will display it on notice board by end of each month.

## **3. Maintenance of Course Folder**

The House unanimously appreciated the novel idea of Course Folder for achieving academic excellence. However, it has been observed that some of the Departments are not maintaining Course Folder. The suggestion that 'first we should set monthly plan of course and then proceed as per course work' was also accepted. After a detailed deliberation and discussion it was resolved that a course folder will be maintained for each course.

## **4. Mid-term Evaluations**

After a detailed discussion and deliberation, it has been resolved that if any teacher wants to conduct a third mid-term test then it can be done on the approval of the concerned Head and Dean.

## **5. School Level Interactions**

The House noted with satisfaction that the School level Interactions with new students were conducted successfully in many Schools in addition to University Level orientation Program.

## **6. Establishment of Entrance Test Cell and Coordinator for Session 2020-21.**

Prof Manish Kumar Verma is nominated as Coordinator of the Entrance Test 2020-21 and Prof. Verma will form his team in

consultation with Admission Monitoring Committee of the University for effective planning and execution of Ph.D. Entrance Examination Nov 2019 and Annual ET Examination-2019-20 and get it approved by C.A. He will explore the possibilities for conducting Entrance Test of the University through CUCET, IIT JEE, CAT, Pharmacy Council, CLAT etc for the courses in which ET can be conducted through these Central agencies. For rest of the courses University may conduct online entrance test.

The meeting ended with a vote of thanks to the Chair.

  
(Prof. S. Victor Babu)  
Registrar

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